

# Student Code of Conduct



PLATO VIRTUAL  
**ACADEMY**



**PLATO**<sup>®</sup>  
LEARNING

800.44.PLATO [www.plato.com](http://www.plato.com)

# PLATO Virtual Academy

## Student Code of Conduct

**Directions:** All students must read and sign this Code of Conduct policy (hereinafter referred to as the “Policy”) in advance of proceeding with taking a PLATO Virtual Academy course. PLATO Virtual Academy leverages this Policy to maintain the academic integrity of the PLATO Virtual Academy, its curriculum, students, and staff, and to address the consequences of noncompliance. By signing this Policy, you agree to adhere to the Policy and the other standards and requirements of the PLATO Virtual Academy.

**Academic Misconduct:** Academic misconduct, in any form, is not tolerated. Academic misconduct includes, but is not limited to, cheating, plagiarism, copying another student’s work, or allowing another student to copy your work. If academic misconduct is found, the following consequences will result:

- First offense: Zero on assignment, written warning, and a note added to the records of the students involved
- Second offense: Zero on assignment and referral to the administration for possible withdrawal

**Defiance of Authority/Insubordination:** Disobedience or noncompliance toward any staff member of the PLATO Virtual Academy is considered insubordination. This includes refusal to maintain communication with PLATO staff. An act of insubordination may occur in any situation or communication, including, but not limited to, in an email, during a phone conversation, or in person. If defiance of authority or insubordination is found, the following consequences will result:

- First offense: Referral to a guidance counselor
- Second offense: Referral to the administration for possible withdrawal

**Computer Misuse:** Any student who attempts to access the secure information of PLATO Virtual Academy or PLATO Learning, Inc.® or its affiliates in an improper manner, uses another student’s or staff member’s log-in information to gain access to information, intentionally attempts to obtain access to areas or information not open to normal access, or engages in any act similar to the above, has committed a computer misuse. If computer misuse is found, the following consequences will result:

- First offense: Depending on the nature of the offense, the consequences can include a written warning, referral to a guidance counselor, suspended access to PLATO courseware, or administrative referral for possible withdrawal.
- Second offense: Referral to the administration for possible withdrawal

**Deviation from the above consequences:** Notwithstanding anything in this Policy to the contrary, the Plato Virtual Academy reserves the right to modify the consequences or actions taken against a student who violates this Policy at the Plato Virtual Academy’s sole discretion for reasons including, but not limited to, the severity of or damages caused by the violation or to ensure compliance with applicable law.

### Internet Terms and Conditions of Use

1. Users will not be abusive in PLATO Virtual Academy messages to others. They will not use offensive, obscene, or harassing language when using any PLATO Virtual Academy or PLATO Learning, Inc., or its affiliates' systems or software.
2. Users will not reveal personal addresses or phone numbers of other users.
3. Users will not post information if it violates the policy of others, jeopardizes the health and safety of students, plagiarizes the work of others, is a commercial advertisement, or is not approved by the teacher or school administrator. Users will accept responsibility for all materials they link to or upload.
4. Users will promptly report any inappropriate material they receive.
5. Users will not attempt to log in to the network using any other user's name and password.
6. Users accept and acknowledge that additional documents and paperwork may be required, including but not limited to documents requiring agreement and signature upon the request of PLATO Virtual Academy administration.
7. Any and all student-produced Web pages will be subject to approval by the teacher or school administrator.
8. Vandalism will result in the cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy the data of another user, agency, or PLATO Learning. That includes, but is not limited to, the uploading or creation of computer viruses.
9. In the event of a virtual field trip, all users will conduct themselves in accordance to Policy or agreement applicable to such field trip.

### Academic Integrity Policy

1. I will do my own work.
2. I will not copy another person's work, in whole or in part, and turn it in as my own.
3. I will not consult unauthorized material or information during tests unless my teacher gives me permission.
4. I will not plagiarize.
5. I will not copy text, graphics, mathematics solutions, artistic layouts or presentations, or any ideas in any form from another source without proper citation.
6. I will not communicate exam information or answers during or following an exam.
7. I will not provide unwarranted access to materials or information so that credit may be wrongly claimed by others.
8. I will not turn in an original paper or project more than once for different classes or assignments.
9. I will not, in laboratory situations, falsify or fabricate data or observations, including computer output.

By signing below, I agree to adhere to this Policy and refrain from committing any of the violations identified in the Policy. I understand that any violation of this Policy could result in the loss of credit and revocation of access to all instructional materials provided by PLATO Virtual Academy, in addition to the other consequences identified herein.

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

#### PLATO Learning

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